

**THE CITY OF TORONTO**

**Clerk's Department**

**Minutes of the Audit Committee**

**Meeting No. 7**

**Tuesday, November 3, 1998.**

The Audit Committee met on Tuesday, November 3, 1998, in Committee Room C, 2nd Floor, Metro Hall, Toronto, commencing at 9:30 a.m.

Members Present:

Councillor Mahood, Chair  
Councillor Bussin  
Councillor Holyday  
Councillor Lindsay-Luby  
Councillor Sgro

Regrets:

Councillor Adams  
Councillor Minnan-Wong

**90. Audit Workplan**

The Audit Committee had before it a report (October 13, 1998) from the City Auditor respecting the Audit Workplan and recommending that:

- (1) the audit workplan set out in the report be approved; and
- (2) the City Auditor report back to the Audit Committee with his workplan for the balance of 1999 at the first meeting of the Committee in 1999.

The Audit Committee also had before it the communication (November 2, 1998) from Ms. Anne Dubas, President, CUPE Local 79.

On motion by Councillor Sgro, the Audit Committee recommended to Council the adoption of the report (October 13, 1998) from the City Auditor.

On further motion by Councillor Sgro, the Audit Committee also requested that the Audit\Accounting Fee Schedules relating to the BIAs and Community

Centres be submitted to the Audit Committee for review and recommendation to Council.

**(Report No. 1 Clause No. 1)**

(Letter sent to Chief Financial Officer and Treasurer;  
City Auditor - November 10, 1998)

**91. Review of the Data Conversion - York Employees' Pension and Benefit Fund**

The Audit Committee had before it a report (October 26, 1998) from the City Auditor respecting Review of the Data Conversion - York Employees' Pension and Benefit Fund, and recommending that the report entitled, "York Employees' Pension and Benefit Fund, Review of Data Conversion, dated August 10, 1998, be received for information.

On motion by Councillor Lindsay-Luby, the Audit Committee:

- (1) received the report (October 26, 1998) from the City Auditor for information; and
- (2) requested the City Auditor to submit a progress report on the status of the Management Response to the City Auditor's Review within six months.

**(Report 1 Clause 2(a))**

(Letter sent to City Auditor - November 10, 1998)

**92. Metropolitan Toronto Zoo - Management Letter**

The Audit Committee had before it a report (October 20, 1998) from the City Auditor respecting the Metropolitan Toronto Zoo - Management Letter and recommending that the 1997 management letter and the corresponding response relating to the audits of the accounts of the Metropolitan Toronto Zoo be received for information.

The Audit Committee also had before it a communication (October 22, 1998) from the Secretary, Toronto Zoo advising that the Management Committee on September 18, 1998, had before it the City Auditor's report on the audit of the Board of Management of the Metropolitan Toronto Zoo for the year ended December 31, 1997, together with the Management's response to the Auditor's recommendations, and noting that the Management

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Committee received the report; and advising that the Board of the Toronto Zoo received the aforementioned report.

On motion by Councillor Lindsay-Luby, the Audit Committee received the following for information:

- (i) (October 20, 1998) from the City Auditor recommending that the 1997 management letter and the corresponding response relating to the audits of the accounts of the Metropolitan Toronto Zoo be received for information; and
- (ii) (October 22, 1998) from the Secretary, Toronto Zoo advising that the Management Committee on September 18, 1998, had before it the City Auditor's report on the audit of the Board of Management of the Metropolitan Toronto Zoo for the year ended December 31, 1997, together with the Management's response to the Auditor's recommendations, and noting that the Management Committee received the report; and advising that the Board of the Toronto Zoo received the aforementioned report.

**(Report 2 Clause 2(b))**

**93. Follow-Up - 1997 Management Letter of The Board of Governors of Exhibition Place**

The Audit Committee had before it a report (October 27, 1998) from the City Auditor respecting the 1997 Management Letter of the Board of Governors of Exhibition Place - Follow-up and recommending that the follow-up of the 1997 Management Letter and corresponding response from Exhibition Place be received for information.

The Audit Committee also had before it a communication (October 26, 1998) from Ms. Diane Young, Interim General Manager, Exhibition Place forwarding the response to the City Auditor's follow-up report and recommending to the Board of Governors of Exhibition Place that the foregoing report be received for information.

At 10:20 a.m., on motion by Councillor Lindsay-Luby, the Committee adjourned its public session to meet in camera to consider a matter, the subject of which dealt with personal matters about an identifiable individual including municipal or local board employees.

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Members Present:

Councillor Mahood, Chair  
Councillor Bussin  
Councillor Holyday  
Councillor Lindsay-Luby  
Councillor Sgro

The Audit Committee resumed its public session at 10:40 a.m.

Members Present:

Councillor Mahood, Chair  
Councillor Bussin  
Councillor Holyday  
Councillor Lindsay-Luby  
Councillor Sgro

On motion by Councillor Lindsay-Luby, the Audit Committee received the following for information:

- (i) (October 27, 1998) from the City Auditor respecting Follow-Up - 1997 Management Letter of the Board of Governors of Exhibition Place, and recommending that the follow-up of the 1997 Management Letter and corresponding response from Exhibition Place be received for information; and
- (ii) (October 26, 1998) from Ms. Diane Young, Interim General Manager, Exhibition Place, forwarding the response to the City Auditor's follow-up report and recommending to the Board of Governors of Exhibition Place that the foregoing report be received for information.

**(Report 1 Clause 1(c))**

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The meeting adjourned at 10:42 a.m.

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Chair.