



**e-CITY COMMITTEE
AGENDA
MEETING 4**

Date of Meeting: Wednesday, July 13, 2005 **Enquiry:** Belinda Bains
Time: 9:30 a.m. **Committee Secretary**
Location: Committee Room 1 **416-392-7039**
2nd Floor, City Hall **bbains@toronto.ca**
100 Queen Street West
Toronto

Under the *Municipal Act, 2001*, the e-City Committee must adopt a motion to meet In-camera (privately) and the reason must be given.

Declarations of Interest under the *Municipal Conflict of Interest Act*

Confirmation of Minutes – June 20, 2005

Speakers/Presentations – A complete list will be distributed at the meeting.

Item 2 - 10:00 a.m...

Communications/Reports:

1. Election of Chair and Vice-Chair – e-City Committee

2. Toronto Zoning Project and e-Consultation

(Presentation – 10:00 a.m.)

Project Manager, Zoning By-law Project, City Planning, to give a presentation.

(No written material)

3. Technology End of Lease Strategy Initiative (TELS) Progress Report on Purchasing Requirements for 1st Phase of Fourth Quarter 2005

Report (June 21, 2005) from the Chief Corporate Officer reporting on the equipment requirements for the Technology End of Lease Strategy Initiative for the first phase of the fourth quarter, 2005.

Recommendation:

It is recommended that the report be received for information by the e-City Committee and the Administration Committee.

4. Thin Client Progress Report

Report (June 21, 2005) from the Chief Corporate Officer providing a status update on the Thin Client initiative, as part of the Technology End-of-Lease Strategy (TELS) in response to Clause 28, Report 3 of the Administration Committee, adopted by Council at its meeting of May 18, 19 and 20, 2004.

Recommendation:

It is recommended that this report be received for information.

**e-CITY COMMITTEE
SUPPLEMENTARY AGENDA
MEETING 4**

Date of Meeting:	Wednesday, July 13, 2005	Enquiry: Belinda Bains
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NEW ITEMS

Communications/Reports:

5. Technology Asset Management Strategy

Report (July 8, 2005) from the Chief Corporate Officer reporting back to the Administration Committee, through the e-City Committee, on the inventory system that will be used to track the assets deployed through the Technology End of Lease Strategy (TELS), and to report on a corporate technology asset management strategy.

Recommendations:

It is recommended that:

- (1) all information technology (IT) acquisitions in the City of Toronto, including photocopiers and facsimile machines, continue to be co-ordinated through the Information and Technology Division to ensure they are subject to the acquisition and asset management process;
- (2) the corporate asset management software agent and anti-virus technology of the enterprise systems management suite be installed on all desktop and notebook computers and be part of the City of Toronto's Enterprise Directory Service in order for them to be tracked by the enterprise systems management tools in a consistent manner;

- (3) no equipment should be connected to the network until it is captured in the change management and corporate technology asset management system;
- (4) City Programs will be responsible for reporting all moves, adds and changes to technology assets to the Information and Technology Service Desk until the implementation of the new corporate technology asset management system;
- (5) City Programs will be responsible for directly updating the new corporate asset management system once implemented, for all technology asset moves, adds and changes that they initiate;
- (6) the Deputy City Manager and Chief Financial Officer be directed to report back to the e-City Committee with the financial sustainment model to enable long-term financial planning for asset replacements, when complete; and
- (7) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

6. Information Technology Association of Canada (ITAC)

Report (July 6, 2005) from the Chief Corporate Officer informing the e-City Committee of an appropriate relationship for the Information Technology Association of Canada (ITAC), and similar associations, with the City of Toronto.

Recommendation:

It is recommended that this report be received for information.

7. Status Report on Meeting Management Initiative

Report (July 5, 2005) from the City Clerk providing an update on the Meeting Management Initiative, an approved capital project to improve the Committee and Council decision-making process to make it more open, accessible and understandable to the public, Members and staff.

Recommendation:

It is recommended that this report be received for information.