



BID COMMITTEE CONTRACT AWARD

Award of Request for Quotation No. 3903-13-5062 to Applewood Roofing & Sheet Metal Ltd. for Minor Roof Repairs & Roof Maintenance Services for Facilities Management Division.

Date:	December 11, 2013
To:	Bid Committee
From:	Director, Purchasing and Materials Management

RECOMMENDATIONS

The Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to award the following contract:

Call No:	RFQ # 3903-13-5062
Description:	For the non-exclusive supply of all labour, materials, equipment products and supervision necessary for Minor Roof Repairs and Roof Maintenance Services at various locations throughout the City of Toronto as and when required, from the date of award to December 31, 2014, with an option to renew for an additional four (4) separate one (1) year periods at the sole discretion of the City and subject to budget approval(s). Should the option(s) be exercised, then Director of Facilities Management, or designate, will request the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions.
Recommended Bidder:	Applewood Roofing and Sheet Metal Ltd.
Contract Award Value:	From date of Award to December 31, 2014 \$2,109,721.00 net of all applicable taxes and charges \$2,383,984.73 including all applicable taxes and charges \$2,146,852.09 net of HST recoveries Option Period 1: January 01, 2015 to December 31, 2015 \$2,128,818.21 net of all applicable taxes and charges \$2,405,564.58 including all applicable taxes and charges \$2,166,285.41 net of HST recoveries Option Period 2: January 01, 2016 to December 31, 2016

	<p>\$2,167,394.57 net of all applicable taxes and charges \$2,449,155.86 including all applicable taxes and charges \$2,205,540.71 net of HST recoveries</p> <p>Option Period 3: January 01, 2017 to December 31, 2017 \$2,206,742.47 net of all applicable taxes and charges \$2,493,618.99 including all applicable taxes and charges \$2,245,581.41 net of HST recoveries</p> <p>Option Period 4: January 01, 2018 to December 31, 2018 \$2,246,877.31 net of all applicable taxes and charges \$2,538,971.36 including HST and all applicable charges \$2,286,422.35 net of HST recoveries</p> <p>The total potential cost to the City including all option years is \$11,050,681.70 net of HST recoveries, \$10,859,553.56 net of all applicable taxes and charges, \$12,271,295.52 including all applicable taxes and charges.</p>
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Financial Impact:

The total potential contract award identified in this report, including all option years, is \$10,859,553.56 net of all applicable taxes and charges and \$12,271,295.52 including all applicable taxes and charges. The total potential cost to the City, including all option years, is \$11,050,681.70 net of HST recoveries. Funding in the amount of \$2,146,852.09 is included in the 2014 Recommended Operating Budget for Facilities Management.

Should the City choose to exercise its option(s) to renew for an additional four (4) separate one (1) year periods, then additional funding, if needed, will be requested in the 2015-2018 Operating Budget Submissions for Facilities Management under cost elements 4424 in various cost centers. Additional details are provided below:

Cost Centre	Account	From date of Award to Dec. 31, 2014 (net of HST recoveries)	Option Year 1 January 01, 2015 to December 31, 2015 (net of HST recoveries)	Option Year 2 January 01, 2016 to December 31, 2016 (net of HST recoveries)	Option Year 3 January 01, 2017 to December 31, 2017 (net of HST recoveries)	Option Year 4 January 01, 2018 to December 31, 2018 (net of HST recoveries)	Grand Total (net of HST recoveries)
Various	4424	\$2,146,852.09	\$2,166,285.41	\$2,205,540.71	\$2,245,581.14	\$2,286,422.35	\$11,050,681.70

CALL SUMMARY

Ward No:	All	
Call Dates:	Issued October 22, 2013; Closed on November 06, 2013	
# of Addenda Issued:	1	
Number of Bids:	<u>Firm Name</u>	<u>Bid Price (Incl. HST)</u>
	Applewood Roofing and Sheet Metal Ltd.	\$2,383,984.73
	Nortex Roofing	\$3,709,361.84
	Triumph Aluminum and Sheet Metal Inc.	\$3,701,551.17
	Trio Roofing Systems Inc.	\$4,379,707.11
	Trinity Roofing Ltd.	\$4,300,759.10
	Cordiero Roofing Ltd. Flynn Canada Ltd.	\$6,085,169.78 \$6,138,536.97
Division Contacts:	David Ferguson Manager, Construction Services Purchasing & Materials Management Telephone: 416-392-7323 e-mail: dfergus4@toronto.ca	Dave Beattie Supervisor, Contract Administration Facilities Operations Telephone: 416-395-7984 e-mail: dbeattie@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- (a) The firms recommended for award are the lowest bidders meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- (b) the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- (c) the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - i) for a contract funded by the operating budget, 5 years or less including any option years; or
 - ii) for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Committee;

- (d) there are no material written objections to the award;
- (e) the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- (f) the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

Michael Pacholok
Director, Purchasing and Materials Management Division